

MEETING NOTES

EAST TENNESSEE CLEAN FUELS COALITION

1st Board of Directors Meeting & 42nd Stakeholders Meeting ~ November 10, 2005

Where: Banquet room at the Copper Cellar on Cumberland Avenue

When: Board meeting – 9:30-10:30am; Regular meeting - 11:00am-1:30pm

Lunch: Ordered from the CC's mini-menu.

→ The TN Soybean Promotion Council (Parks Wells) elected to pay for lunch! *Thank You TSPC!!*

In attendance (total of 22 people):

Andy Andrew – Andrew & Associates

Jack Barkenbus – Energy, Environment and Resources Center

Keri Brill – Knoxville Utilities Board

Billie Wayne Brown – *Interested Citizen*

Ron Bryan – *Interested Citizen* ☺

Ralph Cole – West Wind Farms

Mark Downing – Oak Ridge National Laboratory

Bryon Fortner – City of Sevierville

Steve Gossett – Eastman (-B-)

Nancy Gray – Great Smoky Mountains National Park (-B-)

John Harris – CAC Americorps

Crystal Longdon – XCEL Engineering

Mark Mauss – *Interested Citizen* ☺

Richard Molsbee – Team P3/PGC

Jonathan Overly – Ex. Dir., ETCFC

Ron Prater – Marathon (petroleum company)

Bobby Schneider – Knoxville Area Transit (-B-)

Emily Saunders – Southern Alliance for Clean Energy

John Trollinger – McNutt Oil Co. (-B-)

Parks Wells – Tennessee Soybean Promotion Council (-B-)

Mike Whedbee – *Interested Citizen*

Evelyn Winther – *Student*

Other participant information: 2 new people (☺) attended this meeting; these (-B-) board members attended the board meeting. Steve Gossett arrived late for the board meeting and these board members did not attend: Doug Bishop, Bob Colby, Jim Hart and Dan Pursglove.

Mark Downing, as Treasurer, signed a check (#1162 for \$337.72) to Jonathan reimbursing him for costs related to Oct. 19 through Nov. 4 events and travel.

Board Meeting Content

- Jonathan went over the entirety of what was provided in the Board meeting agenda, which included
 - information on our background and history including our formation as a 501(c)3,
 - our nonprofit status and what forms we file annually,
 - our fiscal history and future plans for fiscal sustainability,
 - notes on our bylaws, and
 - an action update with major goals from our Program Plan summarized as to where we stand.
- Jonathan obtained some personal information from board members needed for annual filing.
- We discussed the need to elect a coalition chair and secretary that were from the board, but will do it via email between now and the next meeting.**
- Jonathan will email a copy of the bylaws to all the board for their review.**
- Bobby Schneider noted that he will assist us next year for the TPTA (TN Public Transportation Association) conference in having an opportunity to speak to those in attendance.
- Jonathan will call Tom Gross with NCCI to check with them about board insurance and errors/omissions insurance.**

7. **Jonathan will email all the board members each other email addresses.**
8. Through a review of some fiscal information presented, **Jonathan noted that he will start tracking in-kind donations**, which were not reflected in the data.
9. Jonathan posed a question to the board on whether or not we needed to continue tracking propane consumption in the area. Bobby suggested we continue to try but just put a limit on how much effort is expended if it becomes clear that they are not going to help out and provide the requested data.
10. During the fiscal discussion, Mark Downing noted that in creating an annual report this year, to follow the same year as our IRS connection/parent org. (NCCI) uses, which follows the federal fiscal year.
11. The board was in agreement to help out in attempting to increase our funding through membership dues, to help us be more stable should federal funding requests not come through in future years.

Regular Meeting Content

1. Most folks arrive between 10:45 and 11:15am. We called the meeting to order at about 11:15am.
2. Briefly described the day's agenda including handouts (see agenda for a list of the handouts).
3. Mentioned that we have newsletters to get to some locations where we have newsletter holders. Asked those that helped us place the holders to take new newsletters for refilling.
4. Introductions were provided from all in attendance.
5. When discussing the 2006 Healthy Living Expo, obtained commitments from the following to help out during the event: Friday – Mark Downing, John Harris, Evenlyn Winther; Saturday – Mike Whedbee, Emily Saunders, Crystal Longdon. **Thus, Jonathan needs to notify Karen Ray that we will be participating in 2006!**
6. Discussed that we will be collecting *both* alt fuel consumption and numbers of AFVs this year for our 2005 totals! **Jonathan needs to find out what the GVWR separations will be between light- and medium-duty and medium- and heavy-duty.**
7. Went over two presentations for the group, including one presentation that simply had a smattering of photos from recent events, and another presentation on one Saudi Sheik's wealth (Thanks Terrell!). **Several folks noted that they would like to see the Saudi Sheik presentation on the Web site.**
8. Much discussion from those in attendance on the Update from Stakeholders. Below are a few particular pieces of the discussion:
 - ▶ Regal Fuels – Recently sold about 8,000 gallons of B20 through their public pump in one month, so sales are on the rise there.
 - ▶ Mike Whedbee – Provided details on his electric lawn mower (1972 GE Elec-Trak!) and how he will soon be installing solar power panels on his tool shed to provide the electricity for the mower.
 - ▶ Ron Prater – Building terminal space in Kentucky for biodiesel at one of their terminals. Possible that they might do the same in Tennessee. They are following our action in East Tennessee.
 - ▶ Bobby Schneider – They've been demo'ing several hybrid Ford Escapes for the purpose of replacing their minivans with them.
 - ▶ Mark Downing – The USDA & DOE Web sites have the 2006 grant category information and one is on feedstock research for biodiesel. **He'll get that email address to Jonathan so that Jonathan can email it to the coalition.**
 - ▶ Parks Wells – Noted that Tennessee has produced roughly 3 million bushels of soybeans this year, and made a comment about actor Morgan Freeman's involvement in the Earth Biofuels business.
 - ▶ Nancy Gray – Noted their building of a LEED-certified building for some Park services.
 - ▶ Jack Barkenbus – Noted that UTK is now looking at some hybrids for use in their light-duty fleet.
 - ▶ John Trollinger – Noted the possible addition of some kerosene to the biodiesel they supply to Alcoa, Inc. this year, but supply disruptions due to Katrina (hurricane) have made it difficult to get so may have to do without it (doesn't appear to really be needed anyway). He also mentioned that he has gained some ground with speaking to the highway department in Monroe County on them starting on biodiesel.
 - ▶ Bryon Fortner – Noted that B7 is now in use (not B10 like Jonathan said) but that that will increase to B10 soon and then on to B20 in Spring next year. Also, they have had some problems with their 4 propane-fired buses but appear to be getting the kinks worked out. Those buses are in service; the hybrid Ebus' are not yet in service but they hope to start them soon.

- ▶ Mark Mauss – New attendee who is considering building a biodiesel production facility. Background with several different organizations including Shell Oil helps his perspective in making decision to do such.
- ▶ Richard Molsbee – For their project, a waste-to-ethanol plant which will start at 25 MM gal/yr, permits have been submitted and they hope that it will be ready to begin producing fuel in the Fall of 2007. It will be a closed system process and take almost any kind of carbon biomass including mostly municipal waste although wood waste and even tires will be possible feedstocks.
- ▶ Emily Saunders – SACE is looking for policies and solutions where biofuels can make a difference.
- ▶ Keri Brill – They have been running E-85 in 24 vehicles since September (they have a 4,000 gal tank), and are looking at making all their gasoline E10. They are using B20 in 280 vehicles and another 80 pieces of equipment and have been using CNG for quite some time in 60-70 vehicles. They have a new driving policy that reduces idling when possible (some vehicles have to idle to power equipment, like boom trucks).
- ▶ Ralph Cole – Has natural gas wells on his property and is converting equipment and vehicles to run off of that fuel. Went to Big South Fork NRRRA to speak with Reed Detring about their equipment and CNG vehicle. Jonathan noted to Ralph to also lean on KUB to see if they can help when he has other questions.
- ▶ Steve Gossett – Eastman is on B30. Parks Wells asked if since the Arkansas Eastman plant is producing biodiesel now if there are any plans for Eastman in Kingsport to do the same. Steve reported no and explained that the Arkansas location basically already grows and processes soybeans so it was a natural extension to start making biodiesel. Jonathan then asked if the Kingsport Eastman would begin to use Eastman biodiesel, to which Steve said he would have to check into that.
- ▶ **Run for Clean Air 2006 discussion:**
 - Nancy Gray, John Harris, Emily Saunders and Mark Downing participated. Andy Andrews didn't stay for the discussion but said he will help out with the parking and volunteer organizing next year.
 - We reviewed the outline that was provided on what we need to work on.
 - Partnership with KTC and sponsorship from St. Mary's are already taken care of.
 - Nancy has already received a commitment from Jim Gray for 6 prints (!), and will look into some other gifts she can get.
 - John will contact Earth Fare after Jonathan emails him on what they offered us last year.
 - Jonathan will contact KAT about using one of the hybrids to power the equipment.
 - Jonathan will look into getting the necessary forms filled out with the city.
 - John brought up that we need to setup a first aid station.
 - Mark Downing agreed to attend and bring his biodiesel vehicle; Nancy said she would check into bringing one of the Smokies Prius' and see if Jim Renfro would attend and bring their display.
 - Emily noted that she would check into SACE becoming a sponsor.
 - Nancy noted that she would see about connecting with the AHA and ALA on their sponsorship, partnership or otherwise involvement.
 - Jonathan noted that he was hoping for Jim Hart's help in WBIR's assistance, and possibly in bringing the News Sentinel on-board as a sponsor.
 - The next Run meeting was chosen as 10:15am on 12-8-05, just before our next monthly meeting.

Meeting notes submitted by John Harris & Jonathan Overly.