

# AGENDA

## for the September 2005 Meetings of the Members and Stakeholders of the EAST TENNESSEE CLEAN FUELS COALITION

### CHATTANOOGA – 13<sup>th</sup> Meeting

When: 11am – 1pm, Friday, September 2, 2005

Where: CARTA Conference Room, just across from the Chattanooga Choo-Choo

Lunch: Eating at a group-chosen location after the meeting

### KNOXVILLE – 40<sup>th</sup> Meeting

When: 11am – 1pm, Thursday, September 8, 2005; no Executive Committee meeting today.

Where: Copper Cellar in downtown Knoxville on Cumberland Avenue, downstairs in the banquet room

Lunch: Ordering from their mini-menu of 4 items

1. Meeting time today will consist of
  - ▶ 1 hour of information on recent and future coalition events and issues,
  - ▶ 1 hour of information from stakeholders on their projects and proposals.
2. Mission statement and our primary goals:  
**Mission statement:** *The mission of the ETCFC is to simultaneously 1) get alternative fuels in use across all of East Tennessee and 2) improve air quality in the region.*  
**Coalition goals:** 1) Work to implement alt fuel projects in East TN and 2) work to make the ETCFC a sustainable coalition of involved participants from across East TN (“involved participants” defined as those who contribute to the coalition fiscally, attend meetings and participate in projects).

**Two primary coalition BIODIESEL goals:**

- Consume 500,000 gallons B100 equivalent in East Tennessee in 2005 (revised from 1,000,000).
- Have biodiesel in use in all 33 counties in East Tennessee by the end of 2006.

3. **Introductions** around the room – name and business/affiliation
4. **Important discussion point for today – Membership Dues**  
2005 membership dues received:
  - ▶ \$4,000+: EERC, ORNL, Sevier Transportation Board
  - ▶ \$2,000: KUB, Eastman, Dream Works (in-kind), AAA of East Tennessee (in-kind)
  - ▶ \$1,000: TVA, Koyo Steering Systems, KAT, **McNutt Oil**
  - ▶ \$500: Hallsdale-Powell Utility Dist., Benton Oil
  - ▶ \$200: Advanced Catalyst, Whedbee Insurance, Underwater Critters, Sweetwater Valley Oil, RBM Company, Metro, Knoxville Airport Authority
  - ▶ \$25: Andy Andrews, Mike Whedbee, Knox. CAC, Michael Reynolds, Ted Buel (\$50), 2005 ET/SWV Engineer’s Week Committee (\$100), Barry Greenberg, Appalachian RC&D Council, Wade Davies, Janice Kasten, Jack Goodwin, Glenn Gray, Jeff Ailey, Jim Fugate, Global Respiratory, **John Fenderson, Jacob Davis, Dan Pursglove**

*Total raised in 2005 from regular memberships and RfCA sponsorships: **\$22,786***

Run for Clean Air partners:

*Fiscal contributors – Alcoa, Inc.; Knox County; St. Mary’s Health System; EERC; EZ Stop; Underwater Critters*

*In-kind contributors – WBIR; WOKI; Camel Custom Canvas; Joe Shirt; Metro Pulse*

Other potential partners: U.S. Biofuels, Blue Sky Biodiesel, CARTA, SCUD, ATTI, Blount County community, City of Chattanooga, BAE Systems, McMinn/Meigs/Monroe “3 M’s” Community, Anderson County, Johnson City area, Loudon City/County community, Chattanooga State.

5. **Non-profit Review - Board of Directors**

I have started reviewing more information on nonprofits and the best way to manage them. The topic I’ve started reading up on is board of directors – how you build good ones and what a good board does to help a nonprofit thrive. We don’t have a “board of directors” per se, but have a steering committee which is our equivalent.

Our Steering Committee members have been the following since 2003 is:

| Member                 | Organization                       | Term             | Need Seat Filled       |
|------------------------|------------------------------------|------------------|------------------------|
| Stuart Brabston        | Ted Russell Ford                   | '03 - '06        | gone in '04 - replaced |
| David Deputy           | AmeriGas Propane                   | '03 - '06        | gone in '04 - replaced |
| Greg Reed              | Civil & Env. Eng., UTK             | '03 - '06        | gone in '04 - replaced |
| Doug Bishop            | City of Sevierville                | '03 - '06        | Yes?                   |
| Teresa Cantrell        | Great Smoky Mountains NP           | '03 - '06        | Yes?                   |
| Bob Colby              | ATTI                               | '03 - '06        | No                     |
| <b>Barry Greenberg</b> | <b>Knoxville Area Transit</b>      | <b>'03 - '06</b> | <b>Yes - left</b>      |
| <b>Dejim Lowe</b>      | <b>Public Power Institute, TVA</b> | <b>'03 - '06</b> | <b>Yes - left</b>      |
| <b>Carla York</b>      | <b>SAIC</b>                        | <b>'03 - '06</b> | <b>Yes</b>             |
| Dan Pursglove          | <i>Interested Citizen</i>          | '04 - '07        | ---                    |
| John Trollinger        | McNutt Oil                         | '04 - '07        | ---                    |
| Parks Wells            | TN Soybean Promotion Board         | '04 - '07        | ---                    |

On this topic, it is time to bring new members on-board the steering committee. Three seats are noted as needing filled. Thus far, only **David Forster of KUB** has requested to be on the SC. Thereby, I'll be recommending he be elected to the SC, and will be discussing some other options for adding people that I'll recommend Thursday.

6. **Other September & October Events:**

- ▶ **“Biodiesel Training for Fleets” Workshops.** Each of the workshops will include presentations from biodiesel producers, biodiesel suppliers and additive companies to attempt to give attendees as much information as possible on how they can use biodiesel successfully in their fleet. Each workshop will be from 11am - 3pm and include lunch. There is no cost to attend a workshop.
  - Tri-Cities (Tri-Cities Petroleum): Sept. 27 at Wright’s Cafeteria [in Kingsport]
  - Maryville (McNutt Oil): Sept. 28 at Blount Chamber, downstairs (park in rear parking lot)
  - Chattanooga (Benton Oil): Sept. 29 at Wally’s Restaurant
 Workshop 1-pagers can be downloaded from the ETCFC homepage.
- ▶ **Pumping the Billionth Gallon on October 14<sup>th</sup>!** Regional event to raise awareness for alternative fuels making a difference in the community. Want to coordinate with the below listed station owners to have some publicity for their events. Who do we get to be the main public figure and who can work on this? What refuelers can we get there that day to refuel?
  - Benton Oil: At their Chattanooga public B20 pump
  - Hawkins Farmers Co-op: At their Rogersville B5 pump (will have to get some members to refuel)
  - McNutt Oil: At their Alcoa public B20 pump
  - Regal Fuels: At their Knoxville public B20 pump
  - Sevier Farmers Co-op: At their Sevierville public B5 pump
  - Tri-Cities Petroleum: At their Weber City public B20 pump
  - Washington Farmers Co-op: At their Sevierville public B5 pump

7. **Recent events/information:**

- ▶ August 1. Meeting with Cliff Woods, Dir. Of Research, UTK. UTK is “revamping” the way several of the research organizations are organized within the university, and I am trying to keep the ETCFC part of this organization. The main reasons for that include the benefits that come with UTK association including insurance, 401(k), having some support staff in-house and .
- ▶ August 3. Meeting with East TN Economic Council President Jim Campbell. Had a good discussion with Mr. Campbell introducing the ETCFC to him and discussing what our efforts are trying to achieve... possibly looking for some synergies. It didn’t hurt that he was the recent past editor of the *Oak Ridger!*
- ▶ August 5. Kingsport bimonthly regional meeting. Philip Freels joined Jonathan for the trip learning some about what is happening in the Tri-Cities area. 10 people showed and participated in a good discussion about current and coming actions.
- ▶ August 8. Attended the **RCAC meeting** and spoke of recent regional alt fuel actions.
- ▶ August 8. SEAFTF Steering Committee call. Part of the discussion included how to implement the 4 state-based biofuel and clean air workshops that have been funded to take place.
- ▶ August 8-22. Contacting fleets to attend the Knoxville Biodiesel Workshop. Called over 30 fleets directly to invite them to that workshop.

- ▶ August 9. **Meeting with Barry Marshall and Rick Belcher of Waste Management.** Positive response to a fleet meeting with Barry and Rick deciding how to implement starter biodiesel programs at both their Knoxville and Kingsport locations.
- ▶ August 11. **ETCFC Knoxville Meeting.**
- ▶ August 12. **Communicated with Knoxville Chamber's @ Biodiesel Workshop.** Tom Irwin of the KACP was a big help in letting us get the word out about the Knoxville biodiesel workshop to several of the KACP's councils.
- ▶ August 15. Communicated with Linda Tidwell (TDOT) and Marc Corrigan (TDEC) about the need for Tennessee to somehow begin recordkeeping alt fuels consumption statewide.
- ▶ August 17. **SEAFTE Infrastructure & Fleets Committees call.** Updating each other on regional fueling sites and discussing other ways to bring fuel suppliers on-board selling biofuels publicly.
- ▶ August 19. Provided preliminary report to David Dunagan on our Biodiesel workshops, to receive "Advancing the Choice" funding for them.
- ▶ August 20. **CAPPE Meeting.** Setup our display at the Citizens Against the Pellissippi Parkway Extension (CAPPE) summer auction; spoke with several people about our work and Blount county actions.
- ▶ August 23. **PowerSource Technologies meeting.** Met with Barton Watkins of PST and Dr. Butch Irick of the UTK Mechanical Engineering Department. Dr. Irick is doing preliminary testing on the PST engine, which holds promise for creating more horsepower more efficiently than any standard IC engine and doing it in with a much smaller space.
- ▶ August 23. **Sevier Peace Fellowship presentation.** Presented to this group of about 15 mostly Sevier and Blount County folks, including Don Williams, a writer for the Knoxville News Sentinel.
- ▶ August 24. **Presentation to CAC.** Presented to this year's CAC Americorps group for the Knoxville area on our work.
- ▶ August 25. **Knoxville "Biodiesel Training for Fleets" Workshop.** Good attendance with over 40 individuals. Good questions were posed and Regal was ready with how they can handle supply issues.
- ▶ August 26. **Alternative Fuel Concepts.** Is Gary Peters a gift to us from higher powers? *I think so!* Gary has expressed interest in building a natural gas and propane conversion company in the Knoxville area for fleets and individuals. Hopefully he'll be there Thursday to explain his desires to you himself!
- ▶ August 27. **Clean Air Fair at Ijams.** Attended and setup our full display. Low attendance but made the best of it and had some good discussions with some student groups and families and with Ijams folks.
- ▶ August 27. **On the Air - "Left Turn."** Joined Dr. Mark Harmon for his one-hour show "Left Turn" to discuss alternative fuels and the ETCFC.
- ▶ August 30-31. **SWANA Quad-State Conference.** Presented on behalf of the ETCFC and SEAFTE at this four state (TN, NC, SC and VA) conference of solid waste industry people. Received really good feedback from the audience with many asking for more information on their local coalitions. Connected with the TN chapter folks and they are interested in us attending next year's TN SWANA conference and presenting again on the topic.
- ▶ September 1. **Presented to Maryville High School 9<sup>th</sup> Graders.** This opportunity was an extension of the Sevier Peace Fellowship presentation, as Nancy Rickenbach is a 9<sup>th</sup> grade geography teacher at Maryville HS and a member of the SPF. Had a good time teaching them about alt fuels and petroleum and got to visit with the MHS principal who is interested in helping us get biodiesel in use in the MHS school buses. *See picture!*
- ▶ September 1-6. **Appalachian Oil Co.** Connected with the president & CEO of AppCo, Jeff Benedict. We plan to get together after the October Tri-Cities meeting to discuss them starting to offer biofuel blends to their customers through their public stations and their direct fuel supply contracts.
- ▶ September 2. **Chattanooga ETCFC Meeting.** Had an increased attendance as 8 people showed up including two interested individuals and Ken Blankenship, the Director of Purchasing for Hamilton County.

## 8. Update from stakeholders!

9. **Future meeting dates for Knoxville (Chattanooga meetings will continue to be held at the CARTA Conference Room unless otherwise noted):** Below are the dates and locations setup for most of 2005, all of which are on 2<sup>nd</sup> Thursdays (and from 11am – 1pm).
- ▶ October 13, 2005 – Copper Cellar
  - ▶ November 10, 2005 – Copper Cellar
  - ▶ December 8, 2005 – Copper Cellar